

**PALM SPRINGS CEMETERY DISTRICT  
MINUTES  
BOARD OF TRUSTEE MEETING**

**DATE:** February 9, 2012

**TIME:** 2:00 P.M.

**PLACE:** Palm Springs Cemetery District, 31-705 Da Vall Drive, Cathedral City, California

1. **CALL TO ORDER** The meeting was called to order by Chairperson Pye at 2:00 P.M.
2. **ROLL CALL**
  - Present: Jan Pye, Chair  
Lenny Pepper, Vice Chair  
George Stettler, Treasurer  
John Lea, Secretary  
Jane Alcumbrac, Member
  - Also Present: Kathleen Jurasky, District Manager  
Steven B. Quintanilla, Green, de Bortnowsky & Quintanilla
3. **PUBLIC COMMENTS** - None
4. **CONFIRMATION OF AGENDA** Motion was made by Trustee Pepper, seconded by Trustee Lea to approve the Agenda as presented. Motion carried, vote 5-0.
5. **CONSENT CALENDAR** Motion was made by Trustee Pepper, seconded by Trustee Lea to approve the Consent Calendar as presented. Motion carried, roll call 5-0.
6. **ADMINISTRATIVE CALENDAR**
  - a. **Neal Wilson, C & N Financial -- General Overview of District Investments 4<sup>th</sup> Quarter 2011** Neal Wilson, C & N Financial gave the Board an overview of the District's 4th quarter investments. Following a discussion the Board accepted the report as presented.
  - b. **CAPC Annual Conference - March 22-24, 2012 in San Luis Obispo, CA** Motion was made by Trustee Alcumbrac seconded, by Trustee Pepper to approve Trustees, District Manager and selected Staff attendance at the CAPC Annual Conference. Motion to include all necessary expenses. Motion carried, roll call 5-0.
  - c. **PSCD New Office Building/Public Restrooms Update** District Manager Jurasky reported the plans have been submitted the City of Cathedral City Planning and Building departments for permits.
  - d. **Memorial Terrace Fountain Back Wall Tile -- Update** District Manager Jurasky reported that the deposit check to order the tile has been sent. She stated that the delivery time is 6-8 weeks from the actual order date.
8. **BOARD DISCUSSION** - None
9. **PUBLIC HEARING CALENDAR** - None
7. **LEGISLATIVE** - None

**10. REPORTS**    **a. Trustee Report** – Trustee Alcumbrac thanked attorney Steve Quintanilla for sending the e-mail updates regarding various topics.

Trustee Stettler reported that he has a prior commitment and would be unable to attend the March 8, 2012 board meeting.

**b. Manager Report** - District Manager Jurasky reported at the application for District of Distinction has been submitted. She also reported that she had been contacted by Joel Hochberg, Rancho Mirage TV to do an interview regarding the District. She stated that she would be meeting with him on Monday, February 13, 2012 to discuss the interview and filming.

**11. FUTURE AGENDA ITEMS**    **a. Discussion in 2012/2013 Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums**    No action taken

**b. Postcard Survey Mailing to the Community to Determine Pre-Planning Needs**    No action taken

**c. Strategic Planning Study Session**    No action taken

**12. CLOSED SESSION - READING OF THE SAFE HARBOR LANGUAGE** – Safe Harbor language was read by Steven Quintanilla the District's general legal counsel. Convened into Closed Session at 2:30 P.M.

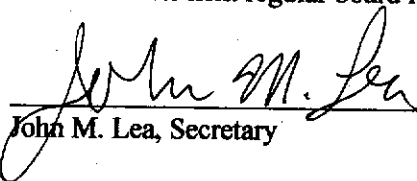
**a. Conference with Legal Counsel – Anticipated Litigation, Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9: (One potential case)**

**13. CLOSED SESSION ANNOUNCEMENTS**    Returned to open session at 2:40 P.M.    No reportable action

**14. ADJOURNMENT**    Meeting was adjourned at 2:48 P.M.    The next regular board meeting is scheduled for 2:00 P.M., Thursday, March 8, 2012.

DATE: \_\_\_\_\_

3-8-12

  
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John M. Lea, Secretary